

# Gahanna YMCA Camp Registration Guide

Thank you for considering the Gahanna YMCA for your child this summer! This guide contains important information regarding the registration process. If you have additional questions, please do not hesitate to reach out to the YMCA at 614-416-9622.

## Registration Dates

- Online Registration Opens: February 1st at 7:00am
- In-House Registration Opens: March 1st, by appointment only
  - Contact Susan Sedlacko at [susan.sedlacko@ymcacolumbus.org](mailto:susan.sedlacko@ymcacolumbus.org) to schedule an appointment.
  - Planning to use Title XX for camp? You will need to register in house to avoid the weekly deposits.
  - At this time ACE funding is not accepted by YMCA of Central Ohio camp locations. Additionally, YCO offers locations that accept TANF applications for subsidized camp

## Online Registration

- You will need an account to register for camp. If you are already a YMCA member or have registered for programs in the past, you likely have an account. ***\*\*It is HIGHLY recommended that you log into your account prior to registration day to ensure your account is set up correctly and that you have access.\*\****
- If you do not have a YMCA account, you can make one at [ymcacolumbus.org/hub](http://ymcacolumbus.org/hub). You can either sign up for a membership and receive a \$30 weekly discount on camp or you can create a non-member account (the very last membership option on the page).

## Registration Tips

- See camp availability and register for camp here: [ymcacolumbus.org/hub](http://ymcacolumbus.org/hub)
- Please allot 30 minutes PER CHILD you plan to register, as you will be filling out all medical forms at time of registration.
- Gather all important registration information prior to starting the registration process. The system will time out after 40 minutes and you will need to start over. Here is a checklist of the information needed to register
  - Child's name, DOB, school, grade
  - Child's behavior needs and effective behavior management strategies
  - Child's medical and medicine administration information
  - Child's Physician/Clinic name and contact information
  - Date of child's last tetanus shot
  - Parent/guardian contact information (email, phone number, work information, etc)
  - Two emergency contacts who are NOT parents/guardians (phone number and address)
  - Any additional authorized adults who can pick up your child
- You will pay the deposits for each week and will receive a confirmation email. If you do not pay nor receive a confirmation email, you did not successfully register. Please reach out to the Y for assistance.

## **Camp Payment**

- A \$20 deposit per week, per child is required at time of registration. The remaining payment will be drafted from your card in file 10 days prior to the start of the camp week. Please ensure you pay your deposit with the same payment method that you would like to use for camp drafts.
- Any camp payments that do not process for whatever reason will automatically be assessed a \$20 NSF fee. Please reach out to Susan at [susan.sedlacko@ymcacolumbus.org](mailto:susan.sedlacko@ymcacolumbus.org) if you need to change your payment method.
- Camp payment plans are available upon request. Please reach out to Susan at [susan.sedlacko@ymcacolumbus.org](mailto:susan.sedlacko@ymcacolumbus.org) to set up a plan.